

**NISC**

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# **1984**

# **HISTORY**

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## **NAVAL INTELLIGENCE SUPPORT CENTER**

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**4301 Suitland Road, Washington, D.C. 20390**



*copy 2 of 11*

HISTORICAL REVIEW 1984

Enclosure (1) to  
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PUBLICATION DIVISION's MISSION (NISC-65):

(U) The Publications Division is established to provide professional technical editing and writing support to analysts, prepare graphic materials for publications, visuals for briefings, engineering drawings for laboratories, composed texts for publications, and printing services for units of COMNAVINTCOM.

## II. DEPARTMENTAL BRIEFINGS/CONFERENCES ATTENDED:

A. BRIEFINGS:

<u>Class/Subject</u>	<u>Date</u>	<u>Attendees/Briefers</u>	<u>Location</u>
(U) Translation and processing of foreign literature	6/21/84	Arthur W. Holst Carlos R. Moctezuma	Batelle Research Inst. Columbus, Ohio
(U) Machine translation	6/22/84	Arthur W. Holst Carlos R. Moctezuma	AF Foreign Technology Div., Wright-Patterson AFB, Dayton, Ohio
(U) Translation and processing of foreign literature	11/1/84	Carlos R. Moctezuma Paul T. Hopper Wallace A. Toney	Foreign Broadcast Information Service, Rosslyn, Virginia
(U) Computer glossary accomplishments		Carlos R. Moctezuma Paul T. Hopper Wallace A. Toney	National Security Agency, Ft. George G. Meade, Maryland
(U) Video Technology	11/84	FICPAC/FICEURLANT/ NISC/NIPSSA/DIA	Rosslyn, Virginia
(U) Micrographics Technology	11/84	IDA/MODUK/NISC	NISC, NIC I

B. CONFERENCES:

<u>Class/Subject</u>	<u>Date</u>	<u>Attendees/Briefers</u>	<u>Location</u>
(U) Foreign Languages	9/20-24/84	William B. Cramer	Annual convention of American Translators Assn., New York, New York
(U) Computer applications to exploitation and teaching of foreign languages	4/84	Paul T. Hopper Wallace A. Toney	Northeast Conference on the Teaching of Foreign Languages, Baltimore, Maryland

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(U) Foreign language dictionaries, multi-lingual word-processing software	2/27-30/84	Paul T. Hopper	Modern Language Assn., Washington, D.C.
(U) Three workshops on computer aids for translation, low-cost techniques for video production, and adapting existing film videotapes and videodiscs to interactive video	1/22-23/84	Wallace A. Toney	ACE Symposium organized by the Computer-Assisted Language Instruction Consortium (CALICO), Baltimore, Maryland.
(U) Microcomputers for the Slavicist and other discussions	11/1-3/84	Wallace A. Toney	American Association for the Advancement of Slavic Studies (AAASS) annual convention, New York, New York
(U) Displays of video and computer equipment and software	12/29/84	Wallace A. Toney	American Association for the Teachers of Slavic and East European Languages (AATSEEL) annual convention, Washington, D.C.
(U) Council of Navy Scientific & Technical Librarians (CONSATL) (Library Management)	5/7-10/84	Stephanie Williams	Boston, Mass.
(U) Military Librarians Workshop (Library Management)	10/16-19/84	Stephanie Williams Alice Cranor	Panama City, Florida
(U) Online '84 (Databases)	10/28-11/1/84	Stephanie Williams Alice Cranor Mary Ellen Tipper	San Francisco, CA
(U) Federal Inter-agency Field Librarians Workshop (Library)	11/28-30/84	Donnie McCants Mary Ellen Tipper Jess Hawkins	Washington, D.C.

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(U) Intelligence Dissemination Manager's Conference	11/13-14/ 84	Cdr. R. M. Jewell Ralph Paradiso Thomas Keske Arthur Holst Bobby Faunteroy Donnie McCants Stephanie Williams	Washington, D.C.
(U) Open Source Subcommittee (Open Source Literature)	Monthly	Homer Shuckers Alice Cranor	Washington, D.C.
(U) Institute on Federal Library Resources (Library)	7/23-8/8 84	Jess Hawkins	Washington, D.C.
(U) Serial Codes Working Group (Serials)	Monthly	Stephanie Williams	Washington, D.C.
(U) OCLC, Inc. Users Group Meeting, ILL Discussion Group (ILL)	Bi-Monthly	Mary Munson	Washington, D.C.
(U) Defense Technical Information Centers's Annual User's Conference (Databases)	10/24-26/ 84	Raymond Kee Jess Hawkins	Washington, D.C.
(U) Interagency Map & Publications Acquisitions Committee (IMPAC) Meeting (Maps and Publications)	Quarterly	Homer Shuckers Jess Hawkins	Washington, D.C.
(U) Scientific and Technical Intelligence Information Support Program (STIISP) (Management of Intelligence Information)	Quarterly	Stephanie Williams Raymond Kee	Washington, D.C. & Dayton, Ohio
(U) Committee on Information Hang-Ups (Library)	Bi-Monthly	Stephanie Williams Donnie McCants Mary Ellen Tipper Janean Garrett	Washington, D.C.

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(U) GDIP Functional Managers Conference	8/84	Cdr. R. M. Jewell Ralph Paradiso Tom Keska Carl Brownlee Bobby Faunteroy Arthur Holst Alice Cranor	Airlie House, Airlie, Virginia
(U) TI/TM Conference	2/84	Bobby Faunteroy Jim Davis	McDill, AFB, Florida

### III. PERSONNEL CHANGES:

**IV. PUBLICATIONS: (See Appendix "A" also)**

(U) Translations numbered 407; 1,369 other translations, including naval messages, Phase 1's (translations of abstracts and tables of contents of Soviet books), Welcome Aboard brochures, and "requester-only" translations; and 12 monthly issues of the Soviet Naval Digest.

## V. TECHNICAL ANALYTICAL ACCOMPLISHMENTS OF THE DEPARTMENT:

A. (U) NISC-61 produced over 9.2 million pieces of miniaturized intelligence during 1984. This material was distributed to 875 customers; 675 Naval users (including all active U.S. Navy Ships and various shore commands), and 200 Air Force, Marine, and Army components throughout the world.

B. (U) During 1984 the Micrographics Division converted to a "Total Microfiche" processing and distribution system. Through the procurement of a state-of-the-art microfilming camera and reproducer (with special funds acquired from a Productivity Enhancing Incentive Funding (PEIF) grant) we were able to raise our customer count by 32. This includes those ships newly commissioned or re-commissioned during 1984, as well as customers with validated intelligence requirements (COMNAVINTCOM/DIA validated) from other services.

C. (U) The year 1984 saw an approximate 25 percent increase in the overall translations produced in-house over any previous year.

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F. (U) Blanket Purchase Agreements (BPA's) were established March 12, 1984 with three book stores and one book jobber. They are: S. Kramer's, Reiter's, Victor Kamkin, and Orbit Books.

G. (U) A deposit account was established with the Government Printing Office (GPO). This enabled Acquisitions to begin online ordering through DIALOG on February 21, 1984. The turnaround time for publications ordered was reduced from 2 to 3 months to 7 days.

H. (U) The library began using the Online Computer Library Center (OCLC), Inc. Interlibrary Loan System on March 7, 1984. Turnaround time for receipt of publications was reduced from 30 days to 11 days.

I. (U) NISC--631 made major effort to weed and consolidate the collection. Obsolete items were purged and low use items were converted to microfiche. This effort made available 500 cubic ft of additional shelving.

J. (U) Beginning FY85 (October 1984), Acquisitions and Supply (OOR) established a deposit account with the Federal Library Committee (FLC) to utilize an FLC periodical contract with the F.W. Faxon Company. This consolidates record-keeping and ensures continuity of service.

K. (U) The NISC Library celebrated National Library Week, April 8-14, 1984, with an Open House. We used this opportunity to demonstrate database services, and give library tours to NISC personnel.

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L. (U) An ADP electronic laser receiver/printer (XEROX 2700 II) that interfaces with the Central Information Reference and Control (CIRC II) Data Base at the Foreign Technology Division, Dayton, Ohio, became operational in April 1984. This allows direct electronic transmission of data acquired from the Data Base as results of queries submitted electronically from NISC. This system replaced the process of mailing many pounds of computer printouts from Dayton, Ohio.

M. (U) A White 2000 series power file was installed in the Special Library on December 13, 1984. This power file replaced many file cabinets utilized to store required documents/materials.

N. (U) Access to the Online Computer Library Center (OCLC) for the production of catalog cards for the book collection was implemented. This process allows the book cataloger to access the OCLC book cataloging file, change cards to meet NISC specifications and have completed cards, along with an accession list, mailed to NISC. Utilizing this process instead of cataloging and producing our own catalog cards for books saves NISC many manhours per year.

O. (U) The following statistics represent the broad scope of NISC-63 responsibilities during the year 1984: (1) 419,831 items received: 66,971 publications; 6,000 maps; 70,000 IIR's; 50,000 periodicals; 226,860 messages; (2) 18,875 computerized data base searches; (3) 25,788 general information requests; (4) 70,000 items routed; (5) 45,000 items circulated; (6) 2,375 library items cataloged/indexed; (7) 992 CIRC items indexed; (8) 222,969 documents/messages destroyed/ (9) 284 books disposed of; (10) 2,808 interlibrary requests made to other libraries; and (11) 348 interlibrary loan requests from other libraries satisfied.

P. (U) Internally printer 10.3 million printing units and contracted to Defense Printing Service 19.4 million printing units.

Q. (U) Produced or printed 380 publications, periodicals, and translations: completed 16,000 vu-graphs for NISC, NIC and CNO.

R. (U) Produced the first two special editions of "Navy Scientific and Technical Intelligence Review (U)", printed in multicolor inks.

VI. SPECIAL AWARDS RECEIVED BY THE DEPARTMENT OR INDIVIDUALS THERE IN:

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D. (U) Judy A. Stiver was awarded Civilian of the Quarter, First Quarter 1984.

VII. MISCELLANEOUS:

A. (U) In 1984 NISC-62 Translation Division took a quantum leap from the age of pen and quill to the age of high technology with the introduction into the office of a number of computer workstations to aid in translation and administrative functions. The assimilation and updating of these systems is continuing.

B. (U) In addition to computers, the Division acquired videocassette-recording systems in all three formats--3/4", VHS, and Beta--capable of recording from and playing back videocassettes from all over the world. The VCRs have enhanced NISC-62's translating capabilities and are becoming a vital tool in language training efforts.

C. (U) The audio language training aids of the Division's language lab were expanded considerably through the acquisition of a large number of language cassettes and manuals from the Defense Language Institute. The languages involved included most of the European languages.

D. (U) Ms. Donnie Q. McCants was nominated to serve as the NISC-60 representative and Chairperson of the NISC EEO Committee on November 11.

E. (U) Effective November 10, 1984, Ms. Alice Cranor, NISC-63 Division Head, returned to NISC after completing a one year detail to DIA/DT-3. During this period, Ms. Cranor was involved in special programs of interest to the DOD Intelligence Community.

F. (U) A NISC-MID programmer began working on converting the Special Library Computerized Document Data File from the NISC-70 HP-3000 computer system to the IAIPS Computer system. This was made necessary by the pending replacement of the HP-3000 by the computer system required by the IAIPS for NISC-70.

G. (U) Ms. Dolores J. Garrett, GS-12, NISC-632 Branch Head, accepted a position with NAVSEA.

H. (U) The Photographic Laboratory/Printing area renovation project is progressing on schedule. The contractor for the design has submitted the mid point proposal to NISC for review and approval. The projected starting construction date for the renovation is mid 1985.

I. (U) Mr. Samuel Wallace, a senior illustrator with the Graphics Branch, enjoying 35 years of government service, suffered a disabling stroke.

J. (U) Funding for the IAIPS sponsored reconfiguration of the NISC publications processing subsystem was announced. The new system will include computerized terminals capable of displaying and manipulating an entire publication page to include line drawings and photography.

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